

Terms of Reference 10th July 2018

PURPOSE AND MISSION STATEMENT

- To provide a representative forum for Critical Care Outreach, Rapid Response or equivalent service providers and recipients across the country
- To optimise the quality of the patient's treatment, care and experience
- To meet the NHS England, NHS Scotland, NHS Wales and NHS Northern Ireland objectives for critical and acute care, and to ensure there is a strategic approach to delivery of Critical Care Outreach, Rapid Response or equivalent services nationally, which reflects that of the National Strategy and those of the Critical Care Networks
- To underpin Critical Care Outreach, Rapid Response or equivalent practice and service development with the best evidence where it is available

REMIT OF THE FORUM

1. To develop and foster good collaborative relationships between Critical Care Outreach, Rapid Response or equivalent services nationally and internationally
2. To provide effective channels of communication with other relevant regional, national and international organisations
3. To provide the means to achieve consensus views/approaches/opinion on matters relating to Critical Care Outreach, Rapid Response or equivalent provision
4. Put forward evidence-based recommendations, where it exists, to NHS England, NHS Scotland, NHS Wales and NHS Northern Ireland Urgent and Emergency Care as appropriate on Critical Care Outreach, Rapid Response or equivalent Services.
5. When there is no evidence the group will provide expert consensus guidance
6. To provide a forum to share and progress all aspects of critical care outreach service delivery.
7. To advise and guide best practice
8. To facilitate and support the educative and clinical role of Critical Care Outreach, Rapid Response or equivalent through sharing and debate
9. To conduct and support specific research / audit projects that will benefit and inform the ongoing developments of Critical Care Outreach, Rapid Response or equivalent Services
10. To promote Critical Care Outreach, Rapid Response or equivalent, its principles and its development at all levels, from locally to internationally
11. To provide a support network for Critical Care Outreach, Rapid Response or equivalent teams and practitioners working with acutely ill patients, in meeting the stated DH objectives for Critical Care Outreach, Rapid Response or equivalent services and so contribute to improved care for the acutely and critically ill patients outside of designated critical care areas
12. Subgroups or expert groups may be raised and specialist expert advisors co-opted as necessary to take forward any particular matters

Membership

- Critical Care Outreach, Rapid Response or equivalent practitioners, clinicians, acute care providers and key stakeholders nationally.
- Board roles include executive roles, Chair, Vice Chair, Secretary, Treasurer and immediate Past-Chair, advisory Board members and co-opted Board members.
- Membership is renewable annually.

Quorum

- All members entitled to vote at the meeting, or one tenth of the total membership at that time, whichever is the greater, as per point 11.2 in the Constitution

Frequency of Meetings

- Annual General Meeting (AGM) and other meetings as deemed necessary.
- The NORF Board will meet twice per year as a minimum.

Communications

- Critical Care Outreach, Rapid Response or equivalent, and Critical Care Practitioners
- Department of Health and NHS England
- BACCN
- RCN
- Critical Care Consultant Nurse Forum
- CC3N
- Network Medical Leads
- ICS
- RCA
- RCP
- Intercollegiate Board
- AHP's - Critical Care Pharmacists, Healthcare Scientists, Physiotherapists, Dieticians
- Independent Healthcare Association
- SAMUK
- Surviving Sepsis
- IHI
- NICE
- NPSA
- CCIAG

Other professional organisations as appropriate and as collaboration arises

Review Date:

- Every 2 years