

ROLE DESCRIPTION FOR BOARD MEMBER OF THE NATIONAL OUTREACH FORUM (NOrF)

A Board Member is responsible, with the Chair, Vice-Chair, Treasurer and Secretary for the day to day management of the organisation. All Board Members are responsible for ensuring the organisations objectives are met and that the organisation is developed through strategy planning and development.

The NOrF Board Member holds an advisory role. Board Members will represent the NOrF on various organisations and undertake NOrF projects as required. The Board Member should maintain the objectives of the organisation at all times and feed back to the NOrF Board in a timely manner.

The position of a Board member is voted in at AGM. Tenure period is two years but shall be eligible for re-election.

Key Responsibilities:

- Attend Board meetings and contribute to planning and meeting objectives.
- Maintain email contact and feed back to the Board as required
- Contribute or lead on NOrF projects and meet deadlines as requested.